



# Welcome, Little One!

Dear Parents,

Our community is happy to welcome your little one to St. Michael Catholic Parish and to the Body of Christ through the Sacrament of Baptism! If you are new to our parish, or returning to the church after a time away, I hope that you will consider St. Michael's your parish home.

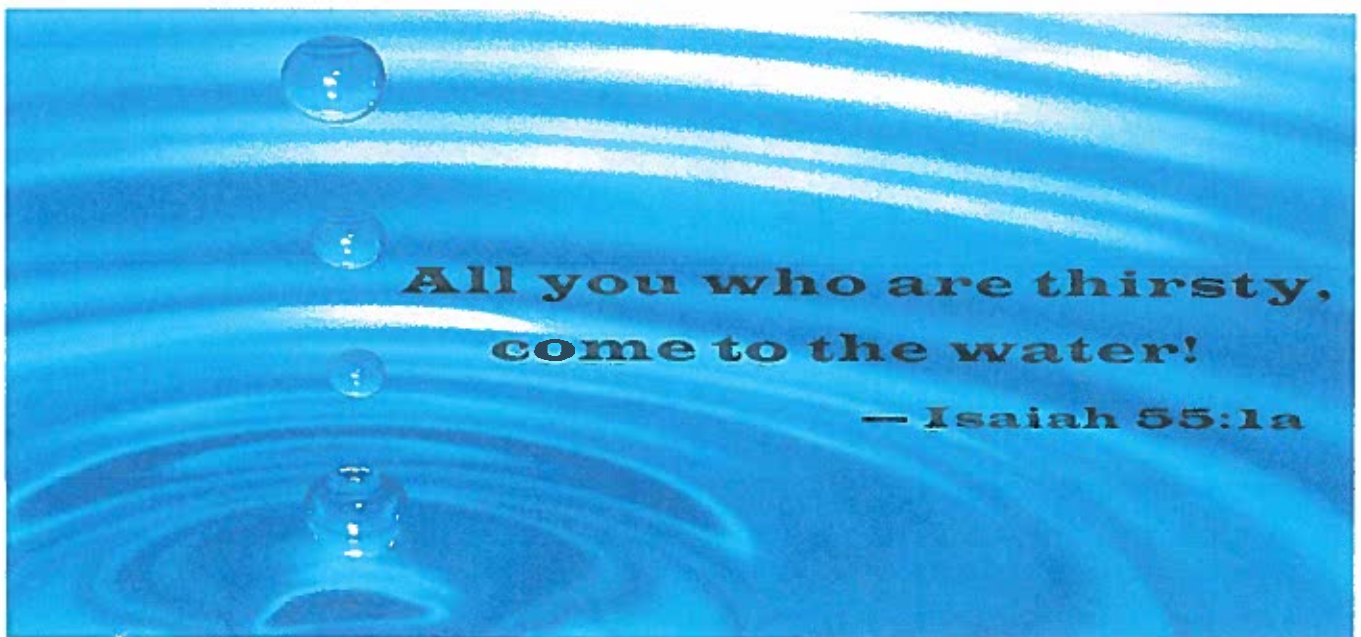
Raising a holy, Catholic family is not easy in our world, but with weekly nourishment of the Word, the Sacraments and the support of faithful friends, your family will be showered with many blessings.

This baptism packet contains all that you need to start the process towards your child's baptism. If you have any questions, please call the church office at 925-447-1585 x0 and a member of our staff will be happy to help you.

We look forward to being of service to your family.

Blessings,

Fr. Van





# St Michael Catholic Parish

## Parent Baptism Checklist

- Complete baptism information form
- \$40 fee: class supplies, candle, certificate; cash or checks payable to St. Michael's
- Attach a copy of child's birth certificate or hospital proof of birth
- Complete both godparent information forms to be signed by the godparents  
Cannon Law of the Catholic Church requires a godfather and/or a godmother. Before selecting godparents, please carefully review the "How to choose a godparent" page.
- If you are not a member of St. Michael Parish, you are required to provide a letter from your parish giving St. Michael permission to baptize your child
- Complete the registration form provided in this packet if you are a parishioner and not yet registered.
- Register for two sessions of the Baptism Prep Course by contacting the parish office. (925) 447-1585 x0  
Both parents are required to attend two sessions; godparents need only to attend the second session. The first session is offered the first Saturday of every month and the second session is offered on the second Saturday.
  - Sessions: Check-in at 9:45am in the convent-class time is 10am-11:30am.
  - Convent address: 375 Maple Street, *across from St. Michael School*
    - Reasons for not having to take the course:
      - We have baptized three other children
      - We have taken a Baptism Prep Course within the last two years
- THE DATE OF THE RITE OF BAPTISM WILL NOT BE ASSIGNED UNTIL BAPTISM CLASSES & PACKET ARE ALL COMPLETED AND TURNED INTO THE CHURCH OFFICE.**

## Subscribe to Flocknote!

We want you to stay connected to your parish family. One easy way is to subscribe to our free Flocknote network at [www.flocknote.com/sml](http://www.flocknote.com/sml). You will receive our weekly e-Newsletter, the Friday Flocknote, delivered right to your email inbox. The Friday Flocknote will help you:

- Stay spiritually fed with Sunday's readings, scripture reflections, messages from our clergy, and inspiring videos.
- Join in prayer by viewing the weekly prayer requests of our parishioners.
- Keep in the loop with timely parish news, announcements and upcoming events.
- Receive funeral announcements and Holy Day of Obligation reminders.

# How to Choose a Godparent

## What is a godparent?

A godparent promises to provide an example of faith to “help the baptized to lead a Christian life in harmony with baptism, and to fulfill faithfully the obligations connected with it” (Canon 872). If the baptized is an infant or child, the godparent assists the parents, who are the primary teachers of the faith.

## What should we consider in choosing a Godparent?

Godparents are to serve a special role in your child’s life and must be selected carefully. One should not be selected simply because of a blood relationship or as a way to acknowledge a deep friendship. The godparent should be someone who is living their life in accordance with the teachings of the Catholic Church, and who is willing to share that faith with your child.

## Are there any requirements for Godparents?

Yes. The following requirements must be met in order to function as a godparent:

- Has the aptitude and intention of fulfilling the role of a godparent.
- Be at least 16 years of age
- Be a fully initiated Catholic (baptized, Confirmed, and First Communion) and living their life in accordance with the teachings of the Church.
- If married, married in the Catholic Church.
- Parents may NOT be godparents of the child.

## How many Godparents are we to select?

No more than two. You may have a godmother and/or a godfather.

## Are Godparents the same as Legal Guardians?

No. Godparents, together with the parents, help encourage the spiritual life of a child. They are not obligated to take custody of the child in the absence of the parents.

## Can a non-Catholic be a godparent?

No, a baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism (C. 874). Non-baptized persons are not able to serve either as a godparent or as a witness to the baptism.

**INTERNAL USE ONLY**

Child's Name: \_\_\_\_\_

Notes:

Paid

**INTERNAL USE ONLY**

Register page and line: \_\_\_\_\_

Date of Baptism: \_\_\_\_\_

Presider: \_\_\_\_\_

**Attended classes:**

Session 1: \_\_\_\_\_

Session 2: \_\_\_\_\_

Exempt from course: \_\_\_\_\_

**Baptism Information**

Information must match birth certificate

(Please Print)

Child's First Name

 Male  Female

Middle

Date of Birth \_\_\_\_\_

Last Name

City of birth

State of birth

**Parent's Information**

Father's First Name

Middle Name

Last Name

Sacraments received: Baptized Catholic First Communion Confirmation Not Catholic 

Mother's First Name

Middle Name

Maiden Name

Sacraments received: Baptized Catholic First Communion Confirmation Not Catholic Married in the Catholic Church?  Yes  No

Street Address

City

State

Zip

Home Phone

Cell Phone

Email Address

**Parish Affiliation**I am a member of St. Michael Catholic Parish  Yes  No Envelope # \_\_\_\_\_**Godparent Information**

Godfather's First Name

Last Name

Godmother's First Name

Last Name

I affirm that all the information provided above is true. I am requesting the sacrament of Baptism for my child through St. Michael Catholic Parish. It is my intent to raise my child as a Roman Catholic.

Parent Signature

Date



# St Michael Catholic Parish

**Internal Use Only**  
Attended Baptism Class: \_\_\_\_\_

Child's First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

## Godfather Information

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

I am a member of St. Michael Catholic Parish:  Yes  No Envelope # \_\_\_\_\_

### Qualifications of a godfather

In accordance with Canon Law 874, you must meet all of the following requirements.

A godfather must:

1. Be fully initiated into the Catholic Church.  
**Baptism:**  Yes  No **Confirmation:**  Yes  No **First Eucharist:**  Yes  No
2. Be at least 16 years old.
3. Not a parent of the child to be baptized.
4. Be in good standing with the Catholic Church.
  - Attends mass on Sundays and holy days of obligation
  - Regularly receives the sacraments of Holy Communion and Reconciliation.
  - **If married, married in the Catholic Church and living in accordance with Church teaching.**

**Date of Marriage** \_\_\_\_\_ **Name of Church** \_\_\_\_\_ **City, State** \_\_\_\_\_

Catholics married civilly, or at another Christian church without special permission, or cohabiting do not meet the requirements of this role.

Register for session two, on a second Saturday of the month, by contacting the parish office. (925) 447-1585 x0

- Check-in at 9:45am in the convent. Class time is 10am-11:30am.
- Convent address: 375 Maple Street, across from St. Michael School

### Affirmation

I affirm that I fulfill the Catholic Church's requirements, and commit to the responsibility of acting as a godfather.

Godfather Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are NOT a member of St. Michael Catholic Parish, please take this completed form to your parish and have it signed and stamped with the parish seal. **Once complete, return this form to the parents.**

Name of Catholic Parish \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Phone number \_\_\_\_\_

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_ Seal \_\_\_\_\_

**If you have any questions, please call St. Michael Parish at (925)447-1585 x0. If you do not meet these requirements, let the parents know immediately.**



# St Michael Catholic Parish

**Internal Use Only**  
Attended Baptism Class: \_\_\_\_\_

Child's First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

## Godmother Information

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

I am a member of St. Michael Catholic Parish:  Yes  No Envelope # \_\_\_\_\_

## Qualifications of a godfather

**In accordance with Canon Law 874, you must meet all of the following requirements.**

A godmother must:

1. Be fully initiated into the Catholic Church.  
**Baptism:**  Yes  No **Confirmation:**  Yes  No **First Eucharist:**  Yes  No
2. Be at least 16 years old.
3. Not a parent of the child to be baptized.
4. Be in good standing with the Catholic Church.
  - Attends mass on Sundays and holy days of obligation
  - Regularly receives the sacraments of Holy Communion and Reconciliation.
  - **If married, married in the Catholic Church and living in accordance with Church teaching.**

**Date of Marriage** \_\_\_\_\_ **Name of Church** \_\_\_\_\_ **City, State** \_\_\_\_\_  
Catholics married civilly, or at another Christian church without special permission,  
or cohabiting do not meet the requirements of this role.

- Register for session two, on a second Saturday of the month, by contacting the parish office. (925) 447-1585 x0
- Check-in at 9:45am in the convent. Class time is 10am-11:30am.
  - Convent address: 375 Maple Street, *across from St. Michael School*

## Affirmation

I affirm that I fulfill the Catholic Church's requirements, and commit to the responsibility of acting as a godmother.

Godmother Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are NOT a member of St. Michael Catholic Parish, please take this completed form to your parish and have it signed and stamped with the parish seal. **Once complete, return this form to the parents.**

Name of Catholic Parish \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Phone number \_\_\_\_\_

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_ Seal \_\_\_\_\_

**If you have any questions, please call St. Michael Parish at (925)447-1585 x0. If you do not meet these requirements, let the parents know immediately.**



# St Michael Catholic Parish Photo Release

At St. Michael Catholic Parish, it is our desire for our whole community to celebrate the baptism of your child. We ask permission to share the first name of your child and/or photograph in our parish communication.

- I consent to the use of my child's first name and picture by St Michael Catholic Parish to be used in parish communications, including print bulletin, e-Newsletter, website, social media and public display boards.
- I consent to the use of my child's first name in parish publications, but NOT my child's picture.

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Parent's Signature

Date

ST. MICHAEL CHURCH  
 458 Maple Street  
 Livermore, CA 94550  
 925-447-1585

**CONFIDENTIAL**

For Office Use: Date Entered \_\_\_\_\_  
 Env Number \_\_\_\_\_

Giving Envelopes:  Weekly or  Monthly LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ SPOUSE \_\_\_\_\_ ZIP \_\_\_\_\_  
 or  Online Giving P.O. BOX \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

HOME PHONE \_\_\_\_\_ REG. DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ MARITAL STATUS \_\_\_\_\_  
1. Single, never married 2. Married by priest/deacon 3. Otherwise married 4. Widowed 5. Divorced 6. Separated  
 Please write in # for status

CELL PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

\*Relationship options (for 8th & 9th column) all in relation of Head of Household: adult (AD), child (Ch), mother (MO), father (FA), in-laws (IN), foster (FO), Other (OT)

	Head of Household				*Relationships		
	MALE	FEMALE	CHILD	CHILD	CHILD	CHILD	OTHER
FIRST NAME							
LAST NAME (if Different)							
MARITAL STATUS							
RELIGION (Specify)							
ETHNIC GROUP **							
LANGUAGE SPOKEN							
OCCUPATION							
BUSINESS PHONE							
SCHOOL ATTENDING							
GRADE							
SEX (Male/Female)							
MASS ON REGULAR BASIS							
BIRTHDATE MM/DD/YY							
BAPTIZED							
FIRST COMMUNION - Yes, No, (H-Here)							
CONFIRMATION - Yes, No, (H-Here)							
MINISTRIES and/or ORGANIZATIONS - Yes, No, (H-Here)							

\*\*Available Language/Ethnic Groups are: (1) Caucasian (2) Black (3) Hispanic (4) Portuguese (5) Italian (6) Filipino (7) Other Asian (8) Native American (9) Other