



## St Michael Catholic Church BAPTISM CHECK LIST

- Complete the Baptism Information Form
- Review the "How to Choose a Godparent" page
- Godparents complete and sign the Godmother/Godfather Application
- Locate your child's birth certificate or hospital's proof of birth
- If you are not a member of St Michael Catholic Church, you will need to obtain written and signed permission from your pastor to baptize at St Michael's
- Make an appointment to meet with one of our priests by calling the Church Office at 925-447-1585. You will need to bring all the above documents with you to this appointment.
- After your appointment, submit the \$100 suggested donation by check, cash, credit/debit.
- Register for the Baptism Class. If you have taken the Baptism Class within the last two years, you do not have to attend.

**The date of the Rite of Baptism will not be assigned until the Baptism Class is completed and all the documents are completed and submitted to the St Michael Church Office.**



# St Michael Catholic Church

## BAPTISM INFORMATION FORM

<b>Internal Use Only</b>
Child's Name: _____
Notes:

<b>Internal Use Only</b>
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<b>Internal Use Only</b>
Date of Baptism: _____
Presider: _____
Parent class: _____ <input type="checkbox"/> Exempt from class
GP class: _____ <input type="checkbox"/> Exempt from class

### Child's Information

*Information must match birth certificate*

Child's First Name	Child's Middle Name	Child's Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth	City and State of Birth

### Parent Information

Mother's First Name	Mother's Middle Name	Mother's Last Name
<input type="checkbox"/> Baptized Catholic <input type="checkbox"/> Received First Communion <input type="checkbox"/> Received Confirmation	<input type="checkbox"/> Married in the Catholic Church <input type="checkbox"/> Not Catholic	Mother's Maiden Name

Father's First Name	Father's Middle Name	Father's Last Name
<input type="checkbox"/> Baptized Catholic <input type="checkbox"/> Received First Communion <input type="checkbox"/> Received Confirmation	<input type="checkbox"/> Married in the Catholic Church <input type="checkbox"/> Not Catholic	

Home Address	City, State, Zip	Home Phone
Email Address	Cell Phone	St Michael Parishioner <input type="checkbox"/> Yes: envelope # _____ oNo

Godmother's First Name	Godmother's Middle Name	Godmother's Last Name
Godfather's First Name	Godfather's Middle Name	Godfather's Last Name

**I affirm that all the information provided above is true. I am requesting the sacrament of Baptism for my child through St. Michael Catholic Church. It is my intent to raise my child as a Roman Catholic.**

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## St Michael Catholic Church

### HOW TO CHOOSE A GODPARENT

#### **What is a godparent?**

A godparent promises to provide an example of faith to “help the baptized to lead a Christian life in harmony with baptism, and to fulfill faithfully the obligations connected with it” (Canon 872). If the baptized is an infant or child, the godparent assists the parents, who are the primary teachers of the faith.

#### **What should we consider in choosing a Godparent?**

Godparents are to serve a special role in your child’s life and must be selected carefully. One should not be selected simply because of a blood relationship or as a way to acknowledge a deep friendship. The godparent should be someone who is living their life in accordance with the teachings of the Catholic Church, and who is willing to share that faith with your child.

#### **Are there any requirements for Godparents?**

Yes. The following requirements must be met in order to function as a godparent:

Has the aptitude and intention of fulfilling the role of a godparent.

Be at least 16 years of age

Be a fully initiated Catholic (baptized, Confirmed, and First Communion) and living their life in accordance with the teachings of the Church.

If married, married in the Catholic Church.

Parents may NOT be godparents of the child.

#### **How many Godparents are we to select?**

No more than two. You may have a godmother and/or a godfather.

#### **Are Godparents the same as Legal Guardians?**

No. Godparents, together with the parents, help encourage the spiritual life of a child. They are not obligated to take custody of the child in the absence of the parents.

#### **Can a non-Catholic be a godparent?**

No, a baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism (C. 874). Non-baptized persons are not able to serve either as a godparent or as a witness to the baptism.



**St Michael Catholic Church  
GODMOTHER APPLICATION**

**Internal Use Only**  
Attended Baptism Class: \_\_\_\_\_

Child's First Name	Child's Middle Name	Child's Last Name
Godmother's First Name	Godmother's Middle Name	Godmother's Last Name
Home Phone	Cell Phone	Are you a member of St Michael Parish? <input type="checkbox"/> Yes <input type="checkbox"/> No (See below)

**Godmother Qualifications**

In accordance with Canon Law 874, a Godparent must meet all the following requirements:

- Be fully initiated into the Catholic Church.  
Have you received these Sacraments?  
Baptism:  Yes  No    Confirmation:  Yes  No    First Eucharist:  Yes  No
- Be at least 16 years old. Date of birth \_\_\_\_\_
- Not a parent of the child to be baptized.  
Are you this child's parent?  Yes  No
- Be in good standing with the Catholic Church. This means that you attend Mass on Sundays and holy days of obligation and you regularly receive the sacraments of Holy Communion and Reconciliation. If you are married, you were married in the Catholic Church and living in accordance with Church teaching.  
  
 I am married.  
Date of Marriage \_\_\_\_\_ Name of Church \_\_\_\_\_ City, State \_\_\_\_\_  
 I am not married.  
Catholics married civilly, or at another Christian church without special permission, or cohabiting do not meet the requirements to be a Godparent.
- Complete the Baptism Class, held on the second Saturday of the month. Contact St Michael Church Office at 925-447-1585 to register for the class.

**Affirmation**

I affirm that I fulfill the Catholic Church's requirements and commit to the responsibility of a Godmother.

Godmother Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are NOT a registered member of St. Michael Catholic Parish living in Livermore or nearby cities, please take this completed form to your parish and have it signed and stamped with the parish seal. Once complete, return this form to the parents.

Name of Catholic Parish \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_





**St Michael Catholic Church  
GODFATHER APPLICATION**

**Internal Use Only**  
Attended Baptism Class: \_\_\_\_\_

Child's First Name	Child's Middle Name	Child's Last Name
Godfather's First Name	Godfather's Middle Name	Godfather's Last Name
Home Phone	Cell Phone	Are you a member of St Michael Parish? <input type="checkbox"/> Yes <input type="checkbox"/> No (See below)

**Godfather Qualifications**

In accordance with Canon Law 874, a Godfather must meet all the following requirements:

- Be fully initiated into the Catholic Church.  
Have you received these Sacraments?  
Baptism:  Yes  No    Confirmation:  Yes  No    First Eucharist:  Yes  No
- Be at least 16 years old. Date of birth \_\_\_\_\_
- Not a parent of the child to be baptized.  
Are you this child's parent?  Yes  No
- Be in good standing with the Catholic Church. This means that you attend Mass on Sundays and holy days of obligation and you regularly receive the sacraments of Holy Communion and Reconciliation. If you are married, you were married in the Catholic Church and living in accordance with Church teaching.  
  
 I am married.  
Date of Marriage \_\_\_\_\_ Name of Church \_\_\_\_\_ City, State \_\_\_\_\_  
 I am not married.  
Catholics married civilly, or at another Christian church without special permission, or cohabiting do not meet the requirements to be a Godparent.
- Complete the Baptism Class, held on the second Saturday of the month. Contact St Michael Church Office at 925-447-1585 to register for the class.

**Affirmation**

I affirm that I fulfill the Catholic Church's requirements and commit to the responsibility of a Godfather.

Godfather Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are NOT a registered member of St. Michael Catholic Parish living in Livermore or nearby cities, please take this completed form to your parish and have it signed and stamped with the parish seal. Once complete, return this form to the parents.

Name of Catholic Parish \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_





## St Michael Catholic Church **PHOTO RELEASE**

At St. Michael Catholic Church, it is our desire for our whole community to celebrate the baptism of your child. We ask permission to share the first name of your child and/or photograph in our parish communication.

I consent to the use of my child's first name and picture by St Michael Catholic Parish to be used in parish communications, including print bulletin, e-Newsletter, website, social media and public display boards.

I consent to the use of my child's first name in parish publications, but NOT my child's picture.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_