Wedding Tecoration

SET-UP AND TEAR-DOWN

- Floral set up is available one hour before the wedding.
- All flowers, pedestals, pew bows, stray petals or greenery must be cleaned up immediately following the wedding liturgy.
- St Michael's is not responsible for anything left behind or for cleaning up after your wedding

FXISTING DECOR:

- If your wedding takes place during the liturgical season of Advent/Christmas, Lent/Easter or other parish celebrations, you may not alter the church décor.
- All existing flowers, pedestals, candles and other environmental elements in the church are to remain in place and must not be moved.
- The existing sanctuary candles are used in the wedding liturgy. No other candles are permitted in the sanctuary, aisles or foyer.

FLOWERS AND DECOR

- Flower Arrangements: Please refer to the last page for a layout
- Church Candles: The existing sanctuary candles are used in the wedding liturgy. No other candles are permitted in the sanctuary, aisles or foyer.
 - Pew Bows: The following items are not allowed to be used: plastic clips, scotch tape, Velcro, staples, clamps, floral pins, etc. Bows, greenery or floral sprays may be used only if attached with a ribbon loop.
 - Flower petals, confetti, and Aisle Runners are not allowed

DONATING FLOWERS:

 You are welcome to leave the flowers in the church after your wedding, as a gift to the parish. If you are donating flowers please inform the Wedding Coordinator.







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458 Maple St. Livermore, CA

Thotographer and Videographer



GUIDELINES & POLICIES

STARTING ON TIME

It is crucial that your wedding party is on time. *Weddings that start late will forfeit photography time following the celebration.* The church will be open one hour before your scheduled start time.

For Saturday weddings, *the last picture must be taken by 3:40 pm*, as our church needs to prepare for the Sacrament of Reconciliation and the Vigil Mass. Please understand that there are no exceptions to this rule.

- I. The photographer & videographer shall conduct himself/herself in a respectful manner at all times out of reverent regard for the Church as a place of prayer and worship.
- 2. The photographer & videographer shall limit his/her movement during the ceremony to the pre-designated area (see next page).

During the liturgy, photographs may be taken only from designated areas: balcony, side aisles, center cross aisle and from the back of the church.

The photographer &/or videographer is absolutely not allowed in the sanctuary (altar area) at any time.

- 3. Flash photography is not permitted during the liturgy; it is allowed before or after the celebration. Extra lighting is not permitted.
- 4. Obtrusive equipment and wiring the bride and bridegroom for sound is not allowed. Priests may be wired, at their discretion.
- 5. The Church is available for set up of the photo & video equipment 1 hour before the wedding.
- 6. After the liturgy, the photographer & videographer shall work within the limited time allotted for picture-taking. This will ensure the next service has ample time for preparation.
- 7. Drones are not allowed inside the Church

It is common that many of your wedding guests will be unfamiliar with the etiquette in a Catholic Church. Please remind your wedding party and your guests of the common courtesies expected in the sacred space.

GUESTS

- The church is a sacred space. Respect must be shown by remaining quiet. Conversations can take place outside before and after the celebration.
- Cell phones and mobile device sounds must be turned off within the church.
- If guests must take pictures, please guide them how to be extremely discrete to avoid distraction.
- Plunging necklines, very short hemlines, spaghetti straps, sheer material, t-shirts with offensive graphics or language are *inappropriate* at Church.
- No food, drinks, chewing gum or smoking is allowed within the church. Alcoholic beverages are forbidden on church property.

RECEIVING COMMUNION

If your wedding liturgy is within a Mass, only a practicing Catholic in a state of grace may receive Communion. The bare minimum requirements for a practicing Catholic to receive Communion is to assent to the following teachings of the Church and follow the Seven Precepts:

- a. Be free from Mortal Sin.
- b. To have right intention.
- c. Attend Mass on Sundays and on holy days of obligation and rest from servile labor.
- d. Confess your sins at least once a year.
- e. Receive the sacrament of the Eucharist at least during the Easter season
- f. Observe the days of fasting and abstinence established by the Church.
- g. Provide for the needs of the Church

Non-Catholic guests and Catholics who are not practicing are invited to join in silent prayer during the Communion Procession.