

Wedding Checklist



REQUIRED DOCUMENTS

- Submit Intake Form to Wedding Coordinator
- Form A for Groom (Self-Testimony)
- Form A for Bride (Self-Testimony)
- Form B for Groom (Witness)
- Form B for Bride (Witness)
- Baptism Certificate for Groom with Notations (less than 6 months old)
- Baptism Certificate for Bride with Notations (less than 6 months old)
- Permission to Marry from the Groom's parish (if not a St Michael parishioner)
- Permission to Marry from the Bride's parish (if not a St Michael parishioner)
- Marriage Prep Class Certificate
- Natural Family Planning Certificate
- Marriage License issued by any county in California (within 90 days prior to wedding)

OTHER DOCUMENTS AS NEEDED

- Dispensations
- Marriage Certificate (for Convalidation)
- Death Certificate of Spouse (if widowed)
- Certificate of Annulment



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Documents Explained

All paperwork must be turned into the St. Michael Church office 45 days prior to event, otherwise it is subject to cancellation

SACRAMENTAL CERTIFICATES

- Baptismal Certificates *must be original*
 - Original Baptismal Certificate that the church generates (within the months of marriage preparation).
- Communion and Confirmation Certificates can be copies.

FORM A: Both bride and groom in person interview appointment with Clergy

- Form A documents get completed where bride and groom are registered parishioners.
- Form A documents *coming from a parish outside the Diocese of Oakland* need to be sealed and notarized by the diocese where the parish is located.
- Form A documents *coming from a parish within the Diocese of Oakland* only need the pastor's signature and parish seal and mailed directly to St. Michael.
- If you are St. Michael parishioners please call the parish office at 925.447.1585 to set up the appointment.

FORM B: Witness appointment with Clergy

- Bride and Groom have separate witness to complete the document (close family member).
- Form B documents can be completed where bride and groom are registered parishioners or where the witnesses are registered parishioners.
- Form B documents *coming from a parish outside the diocese of Oakland* need to be sealed and notarized by the diocese where the parish is located.
- Form B documents *coming from a parish within the Diocese of Oakland* only need the pastor's signature and parish seal and mailed directly to St. Michael.
- If you are St. Michael parishioners please call the parish office at 925.447.1585 to set up the appointment.

Marriage Preparation



MARRIAGE PREPARATION CERTIFICATE

All sacraments require adequate formation and preparation. For this reason, brides and grooms must complete an authorized Catholic marriage preparation class as a couple. Both must attend the same class.

The options below are available to you:

WITNESS TO LOVE PROGRAM AT ST. MICHAEL

Witness to Love is held by Lisa and David Hipple, who are passionate about helping couples prepare for their Wedding Sacrament.



CLASSES AT THE OAKLAND DIOCESE

The Oakland Diocese offers several options that are more flexible to your schedule.



NATURAL FAMILY PLANNING INTRODUCTION CERTIFICATE

This is a one hour introduction class to why couples should use NFP and what are the various methods they might use for Fertility Awareness. We are finding this is a very good way to get couples to go further with NFP. Even (and especially) couples who start out negative about it can spend the 1.5 hours this takes, and often pursue a full training course after this.



Contact David & Lisa Hipple



DavidHipple@stmichaellivermore.com



925.321.5958

Documents & Certificates



MARRIAGE LICENSE

To apply for a marriage license both parties must appear in-person and be 18 years of age or older. Government-issued picture identification is required. The license may be used only in the state of California, no later than 90 days after it is issued. You may obtain your license at the Alameda County Clerk-Recorder's Office, 1106 Madison Street, Oakland, CA 94607. No appointment is needed to apply for a marriage license. Requests for marriage licenses must be made before 4:00 pm. Check the Alameda County website at www.acgov.org for further information.

AFTER YOUR WEDDING

Immediately after your wedding, your witnesses will be escorted to the sacristy to sign your marriage license. This is a legal document of extreme importance. The Wedding Coordinator will file the license with the county.

FREEDOM TO MARRY LETTER(S)

If one or both bride and groom are not parishioners at St. Michael, we will need a Freedom to Marry letter. This letter acts as a means for the pastor where bride &/or groom are parishioners at to give permission for them to marry at an outside parish. A letter from each of parish will be needed.

LETTER OF SUITABILITY FOR OUTSIDE PRESIDER

If you would like a priest from another parish or diocese outside of Oakland, you will need to provide a letter of suitability from his bishop stating that he is in good standing and may officiate your wedding.

DISPENSATION (IF MIXED MARRIAGE BETWEEN CATHOLIC & NON-CATHOLIC)

The Catholic bride or groom must seek permission from the local bishop to marry a non-Catholic. If the person is a non-Catholic Christian, this permission is called a "permission to enter into a mixed marriage." If the person is a non-Christian, the permission is called a "dispensation from disparity of cult." The parish priest or deacon where the bride or groom is a registered parishioner will inform the local Ordinary for a dispensation.