

**St Michael Catholic Parish**

458 Maple Street, Livermore, CA 94550

Phone: 925-447-1585 Fax: 925-447-0520 www.StMichaelLivermore.com

**Wedding Information**

**OFFICE USE ONLY**

Wedding Date \_\_\_\_\_ Time: \_\_\_\_\_ Presider: \_\_\_\_\_

Total Fee \_\_\_\_\_ Rcvd \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Rehearsal Time: \_\_\_\_\_

Wedding Coordinator: \_\_\_\_\_

**Groom's Information**

\_\_\_\_\_  
First Name Last Name

\_\_\_\_\_  
Street Address City, State, Zip

\_\_\_\_\_  
Phone Number Email Address

Baptized/Currently Catholic? Yes  No  St. Michael Parishioner Yes  No  If yes, envelope # \_\_\_\_\_

**Bride's Information**

\_\_\_\_\_  
First Name Last Name

\_\_\_\_\_  
Street Address City, State, Zip

\_\_\_\_\_  
Phone Number Email Address

Baptized/Currently Catholic? Yes  No  St. Michael Parishioner Yes  No  If yes, envelope # \_\_\_\_\_

*At the meeting with the priest, both the bride and the groom are required to disclose if they have been previously married.*

\_\_\_\_\_  
Groom's Signature Date

\_\_\_\_\_  
Bride's Signature Date

\_\_\_\_\_  
Priest/Deacon Signature

<input type="checkbox"/> Spanish <input type="checkbox"/> English <input type="checkbox"/> Other _____
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# **The Next Steps**

## ***1. Understand Marriage***

In the Catholic Church, marriage is a sacrament. Sacraments are outward signs of something amazing happening within your soul. Jesus Christ offers to you the gift of his own grace, his own life. In marriage, a man and a woman not only surrender their entire lives to one another, but they also offer themselves to Christ and his Church. Everything about the wedding preparation and celebration – the appointments, the documentation, the choices of music, the Scripture readings, the blessings – reflects the sacredness of the sacrament. Let us rejoice in Jesus' gift to you and your gift of yourselves to the Church.

Please become familiar with how the Catholic Church views marriage at [ForYourMarriage.org](http://ForYourMarriage.org).

## ***2. Telephone Interview with the Priest or Deacon***

Please call the Parish Office at (925)447-1585 to request a telephone interview with one of our priests or deacons. This telephone meeting will be an opportunity for him to get to know you, to help you understand Catholic marriage and to determine if you are free to marry. If you are free to marry, the priest or deacon will get two or three possible wedding dates from you. He will then set an appointment with you to begin the marriage process. Both the bride and the groom need to attend this meeting.

## ***3. Appointment with the Priest or Deacon***

To be prepared for this meeting you should have contacted your church of baptism and requested a '**baptismal certificate with notations**'. If you are non-parishioners, please bring a '**Letter of Freedom to Marry**' from your home parish. After this meeting, you may pay the non-refundable deposit of 30% of the church fee and secure a wedding date. Weddings are scheduled on Fridays at 4:00 pm and on Saturdays at 11:00 am and 2:00 pm.

**The parish secretary will finalize your wedding date in the church calendar only after you have met with a priest or deacon AND you have paid the 30% deposit.**

## ***4. The Parish Wedding Administrator***

As soon as you have a wedding date secured, the Parish Wedding Administrator will contact you. Over the next several months, she will be your personal guide through the entire process of planning your Catholic wedding at St Michael. She will touch base with you frequently with reminders of what needs to be completed. As your point-of-contact, she will be the person you can count upon to answer questions and to help make your wedding planning a smooth experience.

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<b>Wedding Fee Schedule</b>	<b>Fee</b>	<b>Due</b>
Deposit Fee	30%	Deposit paid after clergy meeting. Balance paid in full 45 days prior to wedding.
Church facility fee for *registered parishioners	\$600	
Church facility fee for non-parishioners	\$1,200	
Convent Chapel facility fee	\$250	
<b>Sacrament Prep Fees</b>		
Marriage Preparation classes	\$300	At registration <a href="http://www.oakdiocese.org">www.oakdiocese.org</a>
Natural Family Planning	\$135±	At registration <a href="http://www.oakdiocese.org">www.oakdiocese.org</a>
<b>Liturgical Fees</b>		45 days prior
Parish Cantor (required)	\$150	Cash or Check
Parish Accompanist (required)	\$150	Cash or Check
Outside Instrumental Group (optional and pending approval)	Fee to be discussed	
Clergy suggested donation	\$100	Cash or Check
2 Altar servers (suggested donation)	\$20 each	Cash only

***Fees are non-refundable for weddings canceled fewer than two weeks before the date. If paperwork and fees are not received 45 days prior to event, it is subject to cancelation.***

*\* Parishioners are those who have been registered at St. Michael's for at least six months and who are making monthly financial offerings and/or who are involved in some parish ministry.*